

LAMP WFL on the iPad Quick Ref Guide

Setting Up for AAC

When an individual is first learning to communicate, it can be helpful to restrict access to other distracting programs in the iPad.
On the iPad

- Select the **SETTINGS** icon.
- Select **GENERAL**.
- Scroll down to **RESTRICTIONS** and select ON.
- Select **ENABLE RESTRICTIONS**.
- Enter a passcode that the client will not easily be able to obtain.
- Turn **OFF** any apps that may be a distraction or need to be restricted from use.
- Select **HOME** button on device to return to Desktop.

Within the App

Preventing Unauthorised Vocabulary Editing

The **MENU** button located at the top right of the keyboard can be modified so that no changes can be made to the app.

- From the app, select **MENU**.
- Select **SETTINGS**.
- In the **EDITING** section, slide the button by **USE MENU PASSCODE** to **ON**.
- Enter a passcode. Caution - If passcode is not accessible, the app will need reset to default settings.
- Select **DONE**.

The Menu button will now require a passcode to be modified.

MODIFYING A VOCABULARY FILE

In order to edit an original vocabulary file, a copy of it must be made and that file edited. This keeps the original files in place in case they are needed at a later time.

- Obtain the list of available vocabulary files by selecting **VOCAB**.
- Select **CHOOSE NEW VOCAB** from the drop-down menu.
- Select **MENU** (on the top left).
- Select **COPY A VOCAB**.
- Select the vocabulary file you want to copy.
- Provide a **NEW TITLE** and **NEW DESCRIPTION**.
- Select **SAVE**.

WORD FINDER

Searching for a new word is quick and easy with Word Finder. To utilise this feature:

- From the app, select **MENU** or the **KEYBOARD**.
- Select **WORD FINDER**.
- Type the word you want to find. If the word is not stored, the **FIND** button will remain greyed out and you will not be able to select it.
- Select the **FIND** button.
- The window will identify which keys to press to activate the word.
- Select **CANCEL** to close the Word Finder feature.

If the word is not stored, the FIND button will remain greyed out.

MODIFYING VOCABULARY - Adding a Word to a Page

To add a word to a vocabulary, an existing button may be edited or a new button created.

- Firstly, use the **WORD FINDER** to check whether or not the desired word is already stored within the vocabulary file.
- Access the page where the new word will be added.
- Select **MENU**.
- Select **EDIT PAGE**.
- Select the key for the new word. If it is **BLANK**, select **CREATE NEW BUTTON**; otherwise select **EDIT THIS BUTTON**.
- Enter button preferences such as label, message, picture, font type, size & style and/or change button colour, border or actions.
- When finished, select the blue **SAVE** button.
- Select **DONE** in the top left of the page to exit edit mode.

MODIFYING VOCABULARY - Hiding a Word

There may be a rare occasion when a word, or words, will need to be quickly hidden without changing the current list set-up for Vocabulary Builder. To do this:

- Access the page of the word or words to be hidden.
- Select **MENU**.
- Select **EDIT PAGE**.
- Select the button of the word/picture to be hidden.
- Select **EDIT THIS BUTTON**.
- Scroll to the **VISIBLE** setting and slide the toggle to **OFF**.
- Select **SAVE**.
- Select **DONE**. The button will now be hidden.

MODIFYING VOCABULARY - Creating a New Page

Note - Allow Editing must be ON

- From the app, select **MENU**.
- Select **EDIT PAGE**.
- Select **MENU**.
- Select **ADD NEW PAGE**.
- Name the page to represent its content.
- Select **SAVE**.
- Add words to the blank page or select **DONE**. (To add words to your page at a later date, follow instructions above)

MODIFYING VOCABULARY - Create a Button that Links to a New Page

- From the app, select **MENU**.
- Select **EDIT PAGE**.
- Select the button that will link to the new page.
- If the button is blank, , select **CREATE NEW BUTTON** , otherwise, select **EDIT THIS BUTTON**
- Add a label, apply an icon and make any preferred style changes (if needed).
- Scroll down to the **BUTTON ACTIONS** area and select **ADD**.
- Select the **VISIT** action.
- From the list that appears, select the page you wish to link to, or create a new page by selecting the “+” symbol
- Choose **NO ANIMATION** to maintain motor planning and avoid visual distraction.
- If you don't want this button to speak, remove the **SPEECH MESSAGE** action by selecting **EDIT** and then pressing the “minus” button next to **SPEECH MESSAGE**.
- Select **SAVE**.
- Select **DONE** to exit Edit Page.

USING VOCABULARY BUILDER TO TEACH MOTOR PATTERNS

1. Creating a List of Words to Teach by selecting the words

- From the app, select **MENU**.
- Select **VOCAB BUILDER**.
- Select **DISABLE ALL** from the bottom right of the window showing a list of words.
- Scroll through the list and check off the words you want to teach
- Select **SAVE** to save the list and slide the **MASK BUTTONS** to **ON**. This will turn on Vocabulary Builder.

- Select **DONE**.
- A window will appear that will notify you the app is “**Updating Buttons.**” Once that disappears, only buttons for the words selected will appear.

2. Creating a List of Words to Teach by using the QUICK EDIT function

- From the app, select **MENU**.
- Select **VOCAB BUILDER**.
- Select **DISABLE ALL** from the bottom right of the window showing a list of words.
- Select the **QUICK EDIT** key at the bottom left of the window and type in each word, selecting **ADD WORD**, after each entry.
- Select **SAVE** to save the list
- Slide the **MASK BUTTONS** to **ON**. This will turn on Vocabulary Builder.
- Select **DONE**.

A window will appear that will notify you the app is “**Updating Buttons.**” Once that disappears, only buttons for the words selected will appear.

a) Including Actions to your Unmasked vocabulary

- From the app, select **MENU** and then **VOCAB BUILDER**.
- At the Top of your display just below the **SEARCH BOX** and above the letter **A**, select **VISIBLE ACTIONS**.
- Scroll through the list and check off the **ACTIONS** you want to make available.
- Slide the **MASK BUTTONS** to **ON** if this is not already **ON**
- Select **DONE**.

VOCABULARY BUILDER - Saving a List

At any time active words in Vocabulary Builder can be saved as a list.

- From the app, select **MENU**.
- Select **VOCAB BUILDER**.
- Select **SAVE LIST**.

- Give the list a name in the **WORD LIST FILE NAME** field.
- Select **SAVE**.
- Once complete you will be notified that “**File Saved Successfully.**” Select **OKAY**.
- Select **DONE** to exit the Vocabulary Builder menu.

VOCABULARY BUILDER - Loading a List

At any time a list may be loaded that was previously saved or imported via iTunes.

- From the app, select **MENU**.
- Select **VOCAB BUILDER**.
- Select **LOAD LIST**.
- Select list to be loaded.
- Slide the **MASK BUTTONS** to **ON** to turn on the Vocabulary Builder.
- Select **DONE** to exit the Vocabulary Builder menu

SOUND SETTING: VOICE AND CLICKS

When a vocabulary is being used that requires more than one selection to activate a word, turning the Button Click Sound ON gives a client feedback that a button has been selected.

- From the app, select **MENU**.
- Select **SETTINGS**.
- In the **NAVIGATION** section, find **BUTTON CLICK SOUND** and slide to **ON** or **OFF**.
- Select **DONE**.

CHANGING THE VOICE

- From the app, select **MENU**.
- Select **SETTINGS**.
- In the **SPEECH** section, select **VOICE**
- Press one of the available voices. If the voice had not previously been used, the device will ask you if you wish to, “**download this voice now?**” select **YES**. This takes about 5minutes and requires a Wi-Fi connection.
- The New Voice will be displayed. Select **Okay**.
- Select **DONE**.

BACKUP USING ITUNES

To save a vocabulary file requires two steps: the first involving your iPad and the second using your iTunes software.

BACKUP - From Your iPad to your iTunes Account

- Select the **Vocab** button.
- Touch **Choose New Vocab**.
- Touch the **Menu** button and select Import/Export to iTunes.

- Choose **EXPORT A VOCAB** and from the menu that pops up, select the vocabulary you want to save.
- Give the file a name then hit the blue **SAVE** button.
- Connect your iPad and run iTunes. (This should automatically sync files between your iPad and PC. Manually sync if this doesn't happen).

BACKUP - From Your iTunes Account to a folder on Your PC

- On iTunes, look for the **Devices** tag on the left-hand column and click on your device's name.
- Click on the **Apps** menu at the top.
- Scroll down to the section called **FILE SHARING** and in the **Apps** column, select the **LAMP WFL** app.
- From the column under **App Documents**, choose the vocabulary file you want to save.
- Choose the **Save to...** button at the bottom right and a browse to the folder (within your pc) where you want to save the file.
- Select the **OK** button and the file will be saved.

Closing versus Minimizing the Application

Closing applications while not in use helps preserve battery life. Tapping the **HOME** button minimizes the app while continuing to allow it to run in the background. To close an app:

- Select the **HOME** button on the bottom of the device to exit the app.
- Double tap on the **HOME** button. Thumbnails of all the open apps will appear on the screen.
- Touch the thumbnail of the open App and swipe up to close it. Repeat for all open apps.
- Once the app is closed, select the **HOME** button twice to return to the desktop.

Liberator contacts

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